

Free speech, police accountability, privacy issues, drug law reform... all in a day's work for our Director of Development

About the B.C. Civil Liberties Association

The BC Civil Liberties Association is one of Canada's leading social and democratic justice NGOs. With a mandate that includes work on police accountability, government transparency, drug policy reform, human rights and anti-discrimination, we are one of the most vibrant and visible advocacy groups in Canada. The BCCLA is a small team with a big reach, and we want you to be a part of our work.

We're hiring a Director of Development

The role of Director of Development at the BCCLA requires a person who is ready to help direct the growth and development of our rapidly expanding organization, with the fundraising expertise to take us to the next level. Our Director of Development is a key player in our senior management team and involved every step of the way in helping steer the direction of the organization, including by:

- working with staff, board and outside community leaders to develop strategic, funding and implementation plans for innovative education campaigns across B.C. and Canada;
- coordinating our fundraising efforts with our core casework to maximize membership involvement with their organization and monitoring and reporting on our progress;
- leveraging community relationships to help the Association build a capital campaign for a new office building; and,
- stewarding donors, members, prospects, corporations, foundations, unions and law firms.

Skills required

If you're a fundraiser and you're keen, you should apply regardless of your level of experience, but know that we're looking for someone with senior, generalist experience in non-profit fundraising. If you've got serious chops, you should make sure to tell us about them, because we're giving bonus marks to candidates who have experience:

- Stewarding major donors and pitching legacy gifts;
- Writing grant proposals and developing program budgets;
- Planning event logistics, including identifying and developing sponsor support;
- Working with printers and designers;
- Integrating direct marketing campaigns with e-campaign tools, website tools and social media for maximum impact;
- Writing compelling and effective fundraising and communication materials;
- Speaking and writing a language other than English, especially Punjabi, French, Cantonese or Mandarin;
- Team skills, including the ability to recruit and manage volunteers and committees;
- Working with database programs like @Ease or Access;
- Working with lawyers and law firms in B.C.; and,
- Working with a passion on social justice, civil liberties, human rights or similar issues.

What we offer

We offer competitive salaries, autonomy and resources to develop the projects you dream up, a welcoming and respectful work environment, extended health and dental benefits, and four weeks of vacation annually.

Please e-mail BCCLA Executive Director David Eby at david@bccla.org with your resume and cover letter by end of day September 10, 2010 at 4 p.m. with the words “Director of Development” in the subject line. We’re hiring immediately, so we’ll start calling people as soon as we get resumes – don’t wait until the last minute, because we aren’t!

We’re looking for someone to start as soon as possible, so **be sure to include your earliest start date** as well as **salary expectations** in your cover letter. If you feel like sending a writing sample, or samples of materials you’ve developed for other organizations, we’d love to see those too. We thank all applicants for your interest, but will respond only to candidates who are being considered for an interview.